



**CONSTITUTION  
OF THE  
NEW YORK CITY METRO CHAPTER  
OF THE  
AMERICAN STATISTICAL ASSOCIATION**

**Effective July 1, 2021**

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**ARTICLE I - NAME**

This organization shall be known as the New York City Metro Chapter of the American Statistical Association.

**ARTICLE II - OBJECTIVES**

The objectives of the New York City Metro Chapter of the American Statistical Association, a non-profit organization, shall be to support and contribute to the realization of the goals of its national affiliate, the American Statistical Association. It will foster, in the broadest manner, statistics and its applications, promote unity and effectiveness of effort among all concerned with statistical problems, and to increase the contribution of statistics to human welfare.

The Chapter shall also be concerned with promoting the use of quantitative analytical techniques in academic, government, business, and other institutions, and with serving the local professional needs of those engaged in such analyses. To these ends, the New York City Metro Chapter proposes to conduct meetings; to make available information concerning the science of statistics and related disciplines and their contributions; to cooperate with other organizations in advancement of the relevant disciplines; to stimulate research; to promote high professional standards and integrity among quantitative analysts; to foster education in statistics and related areas; and, in general, to make statistics and related endeavors of service to society in the New York City Metro Area, as defined by the American Statistical Association.

**ARTICLE III - MEMBERSHIP**

Membership of this organization shall consist of three categories, as defined in *Article I of the By-Laws*. The right to vote, to sign referendum petitions, to hold office, and to sign nominating petitions shall be reserved to Regular (Full) Members of the American Statistical Association who are also members of the New York City Metro Chapter of the ASA, as defined in *Article I of the By-Laws*.

**ARTICLE IV - OFFICERS**

Chapter officers must be Regular (Full) Members of the American Statistical Association who are also members of the New York City Metro Chapter of the ASA, as defined in *Article I of the By-Laws*. There shall be a President, Vice President, Treasurer, and Chapter Representative to the Council of Chapters. Past-President, Secretary, and Webmaster are optional officers. The responsibilities of the officers are set forth in *Article II of the By-Laws*.

**ARTICLE V - TERMS OF OFFICE AND ELECTIONS**

The Chapter Officers shall be elected in even-numbered years and serve a two-year term beginning January 1 of the following year and ending December 31 of their second year in term, with the exception of the Chapter Representative. The Chapter Representative serves a three-year term, as specified in the Charter of the Council of Chapters. The Treasurer shall be appointed by the Executive Committee and is subject to the same terms as the other officers. The Secretary shall be appointed by the President, with advice and consent of the Executive Committee. The Chapter Representative and Webmaster shall be elected by the membership or appointed by the Executive Committee. The Webmaster is subject to the same terms as the other officers. The Past-President shall be the most recent former President. Each officer shall serve until a successor assumes office. The method of selection of officers is set forth in *Article III of the By-Laws*.

**ARTICLE VI - EXECUTIVE COMMITTEE**

The Executive Committee is the administrative and policy-recommending body for the Chapter. It shall consist of the officers described in *Article IV of this Constitution*, and up to three additional Committee members that are appointed by the Executive Committee. Additional members shall serve a two-year term. The quorum for the Executive Committee is a majority of its members. The Executive Committee shall meet at least twice a year. Meetings shall be held at the call of the President or upon request of a member of the Committee. The powers and duties of the Executive Committee are set forth in *Article IV of the By-Laws*.

**ARTICLE VII - AD HOC COMMITTEES**

The Executive Committee may authorize the formation of an ad hoc committee in any area of activity or knowledge involving statistical principles, procedures, or application in which sufficient interest appears to exist. Ad hoc committees are formed for handling one-time special projects, programs, or events. Each ad hoc committee shall organize its own programs under the guidance of the Executive Committee and promote the cooperation of interested members. The President, with input from the Executive Committee, shall appoint the ad hoc committee chairperson. Once the project, program, or event is complete, the ad hoc committee is disbanded.

**ARTICLE VIII - WEBSITE AND EMAIL DISTRIBUTION LIST**

The goal of the Chapter's website and mailbox is to provide a service to the statistical community by sharing information to a diverse population in an expeditious and cost-effective manner. The guidelines for the Chapter's website, mailbox and membership payment are set forth in *Article VI of the By-Laws*.

**ARTICLE IX - MEETINGS AND EVENTS**

Business may be transacted at any Chapter meeting or event provided the membership have been notified at least ten days in advance. Communication shall be via the Chapter's website and email distribution list. There shall be a minimum of four meetings or events per calendar year.

Ad hoc committee meetings in accordance with *Article VII of this Constitution* shall be held as determined by the ad hoc committee chairperson.

**ARTICLE X - FINANCE**

Annual dues should be established for the Chapter to ensure the financial stability of the Chapter and serve as a commitment by the membership to the development of the Chapter. The Executive Committee shall have the responsibility of determining the amount of local Chapter dues. Dues shall become payable as billed by the office of the American Statistical Association; or in the case of Associate Members, as billed by the Chapter Treasurer.

The Treasurer shall make an annual financial report for the preceding fiscal year and present it to the Executive Committee as soon after January 1 as feasible, but no later than March 1.

At the discretion of the Executive Committee, the books may be audited by an ad hoc committee, or an auditor appointed by the President.

**ARTICLE XI - NATIONAL CONSTITUTION**

Any and all applicable provisions of the *Constitution of the American Statistical Association* shall be considered a part of this Constitution.

**ARTICLE XII - AMENDMENTS**

A periodic review of the Constitution and By-Laws of the Chapter shall take place by the Executive Committee every two years. Amendments must be approved by a quorum of the Executive Committee.

A petition signed by at least ten Chapter members that are listed as active by ASA National may propose amendments to the Constitution. An amendment originating by petition shall be referred to the Executive Committee for its recommendations as to ratification.

Following action by the Executive Committee the amended Constitution and/or By-Laws is published on the website of the Chapter.

### **ARTICLE XIII - DISSOLUTION**

In the event of dissolution of the New York City Metro Chapter, the officers shall, after paying or making provision for payment and discharge of all of the liabilities of the New York City Metro Chapter, distribute all of the remaining net assets of said chapter to the American Statistical Association, 732 North Washington Street, Alexandria, Virginia 22314 (address at time of this writing), for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, or corresponding section of any future Federal tax codes.